## **VNet Access**

- o Go to VNet www.vnet.uh.edu
- o New Account Request
- Submit Request
  - o An email will be sent out giving you access.
  - O You may then log on the VNet to make reservations.

## Reservations

- Click on Vreservations, located to the left of the web page.
- Click on the following options
  - VNet Equipment Reservations
    - Select Equipment
    - Date and Time
    - Department
    - Submit Request
  - VNet Room Reservations
    - Select Room
    - Date and Time
    - Submit Request
  - o UH Media Distribution Equipment Reservations
- O After submitting your request you will be asked for your user name and password that was been given to you through VNet.
- An email will be sent to both you and the contact person of the Department.
- Your reservation is not complete until you have received a confirmation from the contact person in the department.